



IHSS PUBLIC AUTHORITY ADVISORY COMMITTEE

MINUTES

Wednesday, January 10, 2018

CalWORKs 2895 S. 4th St., Room B, El Centro CA 92243

COMMITTEE MEMBERS PRESENT:

Vice Chairperson - Clara L. Darby
Secretary - Maria L. Valdez
Provider - Dolores S. Noriega
Consumer - Genoveva C. Martinez

COMMITTEE MEMBERS NOT PRESENT:

Chairperson - Louis Lopez
Provider - Maria G. Zaragoza

GOVERNING BOARD MEMBERS PRESENT:

None

IHSS PUBLIC AUTHORITY STAFF PRESENT:

Public Authority Director – Rosyo Ramirez
Administrative Analyst I – Debbie Garcia
Office Technician – Armando Rivera

GUESTS

Leticia Preciado – In Home Supportive Services (IHSS)
Orlando Johnson – 211 Imperial
Diana Peacher – Molina Healthcare

1. CALL TO ORDER

- A. Vice Chairperson Clara L. Darby called the meeting to order at 10:26 a.m. Advisory Committee members present: Clara L. Darby, Maria L. Valdez, Dolores S. Noriega, and Genoveva C. Martinez.
- B. Clara L. Darby led the Pledge of Allegiance & Sister Maria Luisa Valdez led the Invocation.
- C. Approval of the amended Agenda which included the addition of item 3.A. 2-1-1 presentation by Orlando Johnson – Community Liaison for Imperial County. Motion made by Dolores S. Noriega and seconded by Maria Luisa Valdez. All were in favor. **Motion Carried.**
- D. Approval of the Minutes for October 11, 2017 by motion of Dolores S. Noriega and seconded by Maria Luisa Valdez. All were in favor. **Motion Carried.**
- E. There were no Advisory Committee reports/announcements.

2. PUBLIC COMMENT

None

3. PRESENTATION/REPORT

- A. 2-1-1 Presentation by Orlando Johnson – Community Liaison for Imperial County.
2-1-1 is a free 24-hour confidential phone service and searchable online database that is part of the Community Information Exchange. 2-1-1 Imperial helps people to connect with resources such as Housing, Transportation, Food and Healthcare throughout the Imperial County. In addition to this, 2-1-1 Imperial provides Disaster Services. Post Incarceration services are available to assist those who are coming out of jail, or recently came out of jail and are in need of services such as finding employment, a place to live, and are having difficulty fulfilling their immediate needs. As a database tool, 2-1-1 Imperial is capable of providing demographics data upon request to those resources that are looking to focus services based on greater need or that may need the data to apply for grants.

4. PUBLIC AUTHORITY REPORTS

A. *Director's Report:*

1. IHSS Legislative Update

Imperial County IHSS Public Authority Director Rosyo Ramirez will provide additional information on the legislative updates at the next Advisory Committee meeting.

There was a final letter given to counties on the IHSS Maintenance of Effort (MOE) that incorporates the share of costs of the counties IHSS program. Administration cost have been capped and reflect a 26% cut across the board statewide on IHSS/Public Authority administration. Final letter on administration is expected to be released in the next couple of weeks. We have been severely affected by these administration cuts. Last year's budget was used to determine the upcoming budget and last year, we had a staff who was out of the office on-leave without pay and that salary was not incorporated in our costs which caused that funding to be cut from the Public Authority. The California Association of Public Authorities (CAPA), California Welfare Director's Association of California (CWDA), California State Association of Counties (CSAC) and others will be working closely in the next few months to try to assist and develop a better budget formula for administrative sharing costs or caps for IHSS and Public Authorities which will allow us to continue to perform the

same functions at the same level and not affect counties as much. The 2018-2019 fiscal year budget is introduced on January 2018 and in May there is what is called a “May Revise” to incorporate any final adjustments to the January budget initially introduced and go into effect in July.

2. IHSS Public Authority Activity Report

IHSS Public Authority continues to provide all the required services:

- Registry referrals have maintained anywhere from 25 to 40 referrals per month.
- Intern will be helping in doing follow-ups on the referrals and updating the Registry.
- Starting July 1st some providers will be able to use sick time which means that the Registry will be getting calls from IHSS recipients asking for a provider that will be able to go in place of the assigned provider using their sick time. The Public Authority will be getting together with IHSS to figure out the best way to come up with a process for this. The bigger challenge comes with those clients that live in the outlining areas. We are waiting on final directions from the State on the implementation of sick leave.
- In terms of the health benefits, we maintain between approximately 530 to 540 providers enrolled in the health benefit. We have not implemented a wait list yet which means that we continue to enroll providers on a monthly basis.
- The Public Authority continues to provide the IHSS Orientations on a monthly basis and these continue to be consistent in terms of attendance. In the last year we had a range from 60 to 115 providers attend the IHSS Orientation on a monthly basis.
- Public Authority Trainings: The Public Authority continues to provide and make trainings available (see “January – March Trainings Flyer” handout). We will try to provide a training on Electronic Timesheets in the upcoming meeting; as well as, to try to have a training for consumers and providers.

3. IHSS Public Authority Advisory Committee Budget for the FY 17-18

Starting Budget: \$5,916.00
Stipend: \$800.00
Membership Dues: \$0.00
Other costs including office supplies, travel, etc.: \$25.00
Total expense: \$825.00
Ending Balance: \$5,091.00

4. 2016 Fair Labor Standards Act (FLSA) Update:

IHSS Program Manager Leticia Preciado advised about the new Assessment training that IHSS social workers have to complete by July 1, 2018. Training will enable the assessments to be more uniform and consistent with the State system. The social workers are going to explain how they came up with the authorized hours and interact more with the clients in how and why they came up with the authorized hours, which should make it clear to the client on how the social worker came up with the authorized hours.

5. DISCUSSION

A. Discussion on the upcoming 13th Annual Senior Appreciation Day event by Imperial County Area Agency on Aging scheduled for Wednesday, January 31, 2018.

Discussion related to outreach event:

- a. 13th Annual Senior Appreciation Day event by Imperial County Area Agency on Aging scheduled for Wednesday, January 31, 2018 from 10 am – 2 pm at the Casa de Mañana Imperial County Fairgrounds.

- b. Recruitment opportunity for Advisory Committee members to recruit more members to join. Sister Maria Luisa Valdez agreed to attend from 12 – 2 pm and help with the information booth. Rosyo Ramirez will have interns attend the event to assist.
- B. Discussion on the 2017 Caregiver Appreciation Day Health Fair that took place Thursday, November 9, 2017.
 - a. Rosyo expressed the Public Authority’s appreciation for the donations by Molina Healthcare who provided the food, support and dessert items and California Health & Wellness who provided fruit, water and some dessert. The event was a success.
- C. Discussion on Recruitment of Advisory Committee members.
 - a. Create a recruitment flyer for Advisory Committee to use at the 13th Annual Senior Appreciation Day event.
 - b. Consider recruitment activities at various locations such as Senior clubs.
 - c. Schedule presentations at specified gatherings.

6. CLOSED SESSION

None Scheduled

7. ADJOURNEMENT

- a. Agenda items for upcoming meeting:
 - a. Discussion and Action Items:
 - i. 2018 Disability Capitol Action Day and California IHSS Consumer Alliance (CICA) Conference.
 - ii. Discussion on Recruitment of Advisory Committee members.
 - iii. Community Information Exchange (CIE) summit April 16 – 17, 2018 in San Diego, CA.
 - b. Elder Law, California Rural Legal Assistance (CRLA), or Electronic Timesheet tentative presentation.
- b. Confirm next scheduled meeting date: Wednesday, March 14, 2018 at 10:00 am at CalWORKs 2895 S. 4th Street, Room B.
- c. Meeting adjourned at 12:11 p.m. with motion from Maria Luisa Valdez and second by Clara L. Darby. All were in favor. **Motion carried.**

I ATTEST:

Minutes prepared by:
Armando Rivera, Office Technician
Imperial County IHSS Public Authority

Maria Luisa Valdez
Secretary
Imperial County IHSS Public Authority Committee